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14-16 and 21-22 September 1998
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

# Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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PROVISIONAL AGENDA

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ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1. ORGANIZATIONAL MATTERS

The Executive Board will have before it the following documents:

Provisional agenda, annotations, list of documents and work plan — DP/1998/L.4

The Executive Board will adopt the agenda for the session and agree on the work plan.

The third regular session of the Executive Board was originally scheduled for 14-18 September 1998. Following a request made at the annual session of the Executive Board, the Bureau of the Board, at its meeting held on 10 July 1998, agreed to amend the dates for the third regular session 1998 to 14-16 and 21-22 September.

A tentative work plan is contained in the annex to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Report on the second regular session 1998 — DP/1998/15
Report on the annual session 1998 — DP/1998/27

The Executive Board will approve the reports on its second regular session 1998 and annual session 1998.

Decisions adopted by the Executive Board at its annual session 1998 — DP/1998/28

A compilation of decisions adopted by the Executive Board at its annual session 1998 is made available in this document.

Outline for Executive Board work plan 1999 — DP/1998/CRP.10

In accordance with decision 96/25, the Executive Board will have before it a preliminary draft work plan 1999 for the Executive Board.

The draft work plan 1999 will be revised and completed on the basis of comments and decisions made at the third regular session 1998 and submitted for adoption by the Executive Board at the first regular session 1999.

UNDP SEGMENT

ITEM 2: PROGRESS REPORT ON UNDP 2001

Progress report on UNDP 2001 — Oral report

As requested by the Executive Board in its decision 97/15, the Administrator will present a progress report on actions taken to implement decisions relating to UNDP change management.

ITEM 3: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following documents:

Annual review of the financial situation 1997 (including a report on the implementation of the budget for the biennium 1998-1999) — DP/1998/29

The report reviews the financial situation of UNDP for 1997. It presents an analysis of all activities administered by UNDP. In addition, the financial forecasts for the next two years are given. The report employs the harmonized format for the presentation of budgets (decision 97/6) for easier comparison with the audited UNDP financial statements. Detailed financial information is contained in document DP/1998/29/Add.1.

The Executive Board may wish to take note of the report and in particular the critical shrinkage in voluntary contributions to UNDP regular resources.

Detailed information relating to the annual review — DP/1998/29/Add.1

This document presents detailed information in tabular form on the net flow of contributions and financial statements as well as a summary of all active trust funds, with a focus on those established by the Administrator in 1997.

Activities of the Inter-Agency Procurement Services Office (including procurement from developing countries) — DP/1998/30

The report summarizes IAPSO activities in support of effective and transparent procurement under national execution: IAPSO contributions to the common services initiatives of the Secretary-General; and IAPSO activities designed to improve the flow of information directed to the business community on United Nations procurement needs.

UNDP: Annual statistical report — DP/1998/31

The report provides detailed United Nations procurement statistics by country of procurement, United Nations organization and source of funding. In addition, supply profiles of member countries of the Development Assistance Committee of the Organization for Economic Cooperation and Development are included as well as lists of major contracts for goods and services funded by UNDP.

UNDP Financial Regulations and Rules DP/1998/32

The report provides information about the strategy for a comprehensive revision to the UNDP Financial Regulations and Rules. In addition, the approval of the Executive Board is sought for interim changes to financial regulations on the biennial support budget, cost-sharing and procurement.

Information on United Nations system technical cooperation expenditure, 1997 DP/1998/33

This document contains a summary of technical cooperation expenditure by the United Nations system during 1993-1997. It also includes a summary of extrabudgetary contributions to the executing agencies.

Information on the United Nations system technical cooperation expenditure 1997: Addendum DP/1998/33/Add.1

This document presents more detailed information on technical cooperation expenditure in the form of statistical tables.

## ITEM 4: COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS

The Executive Board will have before it the following documents:

Review of the successor programming arrangements DP/1998/34

The review responds to paragraph 29 of decision 95/23, in which the Executive Board called for a review of the introductory period of the successor programming arrangements in order to assess experience and determine such changes as may be necessary.

Since the financial framework for the initial period of the arrangements (1997-1999) expires in about 15 months, the document also contains information relating to deliberations on: (a) mid-term adjustments needed in response to a foreseen 30 per cent shortfall in resources for the initial period and (b) the financial framework and parameters to be established for the next period, 2000-2002. The latter should be reviewed in conjunction with the document prepared by the Open-ended Working Group for a Funding Strategy for UNDP in response to decision 98/31.

The Executive Board may wish to approve the following country cooperation frameworks:

I

First country cooperation framework for Burundi DP/CCF/BDI/1
First country cooperation framework for Equatorial Guinea DP/CCF/EQG/1

II

First country cooperation framework for Costa Rica DP/CCF/COS/1
First country cooperation framework for Paraguay DP/CCF/PAR/1

The Executive Board may wish to take note of the following documents:

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| First extension of the third country programme for Qatar | DP/CP/QAT/3/ EXTENSION I |
| First extension of the first country programme for Bangladesh | DP/CP/BGD/1/ EXTENSION I |
| Second extension of the third country programme for the Cayman Islands | DP/CP/CAY/3/ EXTENSION II |
| First extension of the fifth country programme for Ecuador | DP/CP/ECU/5/ EXTENSION I |

The Executive Board will have before it the following documents:

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| Report on assistance to the Democratic Republic of the Congo | DP/1998/CRP.11 |

The above report is submitted pursuant to a request made by the Executive Board at its first regular session 1998.

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| Report on implementation of the first country cooperation framework for Nigeria (97/25) | Oral report |

As requested in its decision 97/25, an oral report on the implementation of the country cooperation framework for Nigeria will be presented to the Executive Board.

## ITEM 5: UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following document:

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| UNOPS: Revised budget estimates for the biennium 1998-1999 (including risk management, reserves and surplus income) | DP/1998/35 |

The revised budget estimates for the biennium 1998-1999 for the United Nations Office for Project Services are contained in this document. They have been reviewed and approved by the Management Coordination Committee and submitted to the Advisory Committee for Administrative and Budgetary Questions.

The budget proposal is based on targeted growth in the UNOPS project delivery and service portfolio. It is further proposed in the document that a distinction be made between recurring operating expenditures and extraordinary expenditures. The document fully details the nature and scope of the extraordinary expenditures to be incurred by UNOPS during the biennium 1998-1999.

Approval of the budget estimates for the 1998-1999 biennium is requested of the Executive Board, including specified projected charges to the UNOPS operational reserve, the establishment of one post at the D-1 level and the relocation of two posts from UNOPS headquarters to the UNOPS office in Rome.

ITEM 6: UNITED NATIONS DEVELOPMENT FUND FOR WOMEN

United Nations Development Fund for Women — Oral report

In its decision 97/18, the Executive Board decided that the United Nations Development Fund for Women should report to it orally in 1998 and in writing every alternative year. It is proposed that the next written report on UNIFEM be submitted to the Board at its first regular session 2000.

ITEM 7: RESOURCE MOBILIZATION

The Executive Board will have before it the following document:

Report of the Open-ended, Ad Hoc Working Group on a funding strategy for UNDP — DP/1998/CRP.12

This report is submitted by the President of the Executive Board. It provides information on the work of the Open-ended, Ad Hoc Working Group on a funding strategy for UNDP (in accordance with Executive Board decision 98/3). It includes a draft decision on a sustainable funding strategy for consideration of the Board.

UNFPA SEGMENT

ITEM 8: UNFPA: RESOURCE MOBILIZATION

Under this item, the Executive Board will continue its deliberations on the United Nations Population Fund resource mobilization strategy with a view to adopting a decision on a sustainable funding strategy that will place the funding of the United Nations Population Fund on a predictable, assured and continuous basis. The Fund will present an oral report updating the Board on the progress made in the informal intersessional meetings.

ITEM 9: UNFPA: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following documents:

UNFPA: Annual financial review, 1997 — DP/FPA/1998/9

This report summarizes the financial situation of UNFPA in 1997 for the information of the Executive Board. For purposes of comparison, financial information for 1996 is also included in the text and tables.

UNFPA: Revision of Financial Regulations — DP/FPA/1998/10

The Executive Director submits to the Executive Board, for its approval, revisions to existing Financial Regulations required as a result of the harmonization of the biennial support budgets for UNDP, UNFPA and UNICEF, approved by the Board at its first regular session 1997.

Review of multi-bilateral and trust fund arrangements (97/26) DP/FPA/1998/11

This report is being submitted to the Executive Board in response to paragraph 9 of decision 97/26, in which the Board requested the Executive Director to undertake a study on multi-bilateral and trust fund arrangements and report to the Board at its third regular session 1998. The report contains a proposal for the consideration of the Board regarding the management, administration and operational aspects of multi-bilateral and trust fund arrangements.

Progress report on implementation of the 1998-1999 Biennial Support Budget DP/FPA/1998/12

This report is submitted to the Executive Board in response to paragraph 7 of decision 97/26, in which the Board requested the Executive Director to report to the Board at its third regular session 1998 on progress in implementing the support budget for the biennium 1998-1999, taking into account relevant developments until that time as well as foreseeable trends with regard, inter alia, to the income level for 1998 and projections for 1999, the expected level of programme expenditure in 1998, as well as the United Nations reform process.

## ITEM 10: SOUTH-SOUTH COOPERATION

The Executive Board will have before it the following document:

Progress report on UNFPA support to Partners in Population and Development DP/FPA/1998/13

This report is submitted to the Executive Board in response to decision 96/9. The Executive Board is requested to take note of the report and to approve the continuing working relationship between UNFPA and the Partners in Population and Development as contained in the report.

## ITEM 11: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following extensions of country programmes:

Extension of Assistance to the Government of Pakistan DP/FPA/PAK/5/EXT 1

Extension of Assistance to the Government of the Philippines DP/FPA/PH/4/EXT 1

Extension of Assistance to the Governments of Kazakhstan, Azerbaijan, Tajikistan, Turkmenistan, Uzbekistan and Kyrgyzstan — DP/FPA/KATTUK/1/EXT 1

## ITEM 12: COORDINATING COMMITTEE ON HEALTH

The Executive Board will have before it the following document:

Report on the first meeting of the WHO/UNICEF/UNFPA Coordinating Committee on Health — DP/FPA/1998/CRP.4

This report summarizes the deliberations and outcomes of the first meeting of the WHO/UNICEF/UNFPA Coordinating Committee on Health, which took place on 3-4 July 1998, in Geneva. The Board may wish to take note of the report.

## ITEM 13: SECTOR-WIDE APPROACHES

The Executive Board will have before it the following document:

UNFPA and sector-wide approaches — DP/FPA/1998/CRP.5

As requested by the Executive Board at its annual session 1998, the Executive Director will submit a conference room paper on UNFPA and sector-wide approaches. The Board may wish to take note of the report.

## ITEM 14: OTHER MATTERS

The Executive Board will have before it the following documents:

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| Report on the field visit to Bangladesh | DP/1998/CRP.13 |
| Report on the field visit to Tunisia and Lebanon | DP/1998/CRP.14 |
| Report on the field visit to South Africa | DP/1998/CRP.15 |

The documents contain the reports of the visits by members of the Executive Board to Bangladesh, Tunisia and Lebanon, and South Africa.

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
THIRD REGULAR SESSION 1998
(14 TO 16 SEPTEMBER AND 21 TO 22 SEPTEMBER 1998)

| DAY/DATE | TIME | ITEM | SUBJECT |
|---|---|---|---|
| MONDAY 14 SEPT | A.M. | 1 | Organizational matters: adoption of the agenda and agreement on the work plan; approval of the reports on the second regular session 1998 and annual session 1998; outline of Executive Board work plan 1999 |
| | | | Introductory statement by the Administrator, including overview of financial situation (item 3) |
| | | 7 | UNDP: Resource mobilization |
| | P.M. | 7 | UNDP: Resource mobilization (continued) |
| TUESDAY 15 SEPT | A.M. | 4 | UNDP: Country cooperation frameworks and related matters: Review of SPA |
| | P.M. | 4 | UNDP: Country cooperation frameworks and related matters (continued) |
| WEDNESDAY 16 SEPT | A.M. | 8 | UNFPA: Resource mobilization |
| | P.M. | 12 | UNFPA: Coordinating Committee on Health |
| | | 9 | UNFPA: Financial, budgetary and administrative matters |
| MONDAY 21 SEPT | A.M. | 3 | UNDP: Financial, budgetary and administrative matters |
| | P.M. | 10 | UNFPA: South-South cooperation |
| | | 11 | UNFPA: Country programmes and related matters |
| TUESDAY 22 SEPT | A.M. | 5 | UNOPS: Financial, budgetary and administrative matters |
| | P.M. | 6 | United Nations Development Fund for Women |
| | | 2 | Progress report on UNDP 2001 |
| | | 14 | Other matters |
| | | | Draft decisions |

NOTE: Item 13 on UNFPA sector-wide approaches to be postponed to the second regular session 1999.

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